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Company Name: \_\_\_\_\_

Attention: \_\_\_\_\_

Job # \_\_\_\_\_

Date \_\_\_\_\_

## DIGITAL DISK REQUEST FORM

Allstate will be supplying you with a disk containing images and/or text files that can be used for storage, reproduction, or internet use. However, due to the wide variety of formats available, we need some information from you so that we may provide you with exactly what you need.

- Please fill out this form completely in order to expedite your order

### HIGH RESOLUTION IMAGES

Original images scanned by Allstate that will be retouched or color corrected. Will be returned to Allstate and used for final production.

Original images for storage and/or reproduction.  
May incur additional charges.

Original images, logos, and page layout document for storage and/or reproduction.  
May incur additional charges.

### LOW RESOLUTION IMAGES

72dpi version of original scan that will be used For Position Only (FPO). Full document will be returned to Allstate for production (will be replaced with high resolution at Allstate. Do not rename or color correct these files or you may incur additional charges)

CD-ROM PLATFORM	FILE TYPE
Macintosh	TIFF
IBM/Wintel or PC Clone	EPS

### INTERNET FILE FORMATS

Chargeable per page/image.

(Allstate does not provide final website creation)

**SINGLE FILE SNAPSHOT / JPEG** (This creates a snapshot of your catalog sheet at 72dpi that may be used as a complete image on a webpage. Not Editable.)

**HTML** (This format will provide an editable file that may need additional work for final use)

Please choose the type of image format to accompany your HTML file.

ImageTypes (72 dpi version of original scan)

GIF

JPEG

Standard (single pass load)

Progressive (multi-pass load)

**PDF** (This format contains all elements and may be linked within your website. Requires free Adobe Acrobat Reader for viewing. Not editable)